



April 9, 2020

To all our Community Action Staff:

Hello all,

This past month has been challenging for the communities we serve, our partners and our staff. The Board of Directors are extremely pleased with the patience and dedication that staff has shown as we navigate the maze of information.

Transportation Services are busier than usual in both counties. Holley is making grab and go lunches, emergency food boxes are being distributed from the Batavia, Holley and Albion locations and through Foodlink. Head Start Staff have been contacting families and distributing learning packets. Thank you all again for taking such good care of those we serve in our two communities.

Pay and benefits will continue in the same manner next week, you will be paid for your regularly scheduled hours and benefits. Our PPP (Payroll Protection Plan) loan application was received and accepted. We are just waiting on the approval of the loan to obtain actual funding.

Please remember **you are still employed** while at home and **need to be available during your normal work hours** and, again you should not be applying for unemployment benefits. Continue to check the agency website for updates and continue to stay home if possible, following social distancing and sanitizing procedures; and now where a mask or bandana if you must go out and continue to follow the Health Dept. guidelines.

Ed reports that he is resting at home and doing some work remotely. Ed is doing well and misses everyone!

**UPDATE: MEAT RAFFLE & STAFF PICNIC HAVE BEEN POSTPONED UNTIL FURTHER NOTICE**

Blessing to all,

Ronnie Barhite and the entire Board of Directors