

# Employee Newsletter

October, 1st 2023

## Community Action of Orleans and Genesee

*Our mission:: To provide services, with dignity and respect, that help people become self-sufficient*

Team:

I hope everyone is doing well. COVID is on the rise, so please take care and remember that expert recommendations call for all over 6 months of age are vaccinated and boosted when eligible. Also, free tests will again be made available. You can visit [COVID-19 | Department of Health \(ny.gov\)](https://www.ny.gov/covid-19) for current guidance.

I want to take some time to talk with you about the potential government shutdown that may occur on October 1, 2023. The situation is all over the press but the story seems to change by the hour, if not more frequently. There is no way to predict where this will go so all we can do is hope for the best, but prepare for any less than optimal outcome. Through this email I hope to provide some information on how a shutdown could impact us and let you know about some of the measures I have been working on to best manage this. I have also attached a comprehensive resource material from CAPLAW, our Community Action advisers on government relations with Community Action. Please refer to this document if you want more detailed information.

First, a little information about what a government shutdown could mean. I am by no means an expert in government or politics but will share what I understand.

### Potential Outcomes:

1. All parties can come to an agreement on appropriations and we are back to business as usual, albeit with some potential funding and eligibility cuts. For example, as things stand now, CSBG eligibility will be reduced from 200% of the Federal Poverty Level to 125%, which puts some of our customers out of reach of assistance. Sadly, looking at the news, it does not appear this outcome is likely.
2. A continuing resolution (CR) could be passed. This essentially buys some time for the government to come to an agreement about the appropriations or delay a shutdown. I also buys us some time to do some planning however a long term CR can result in some funding cuts which may persuade some that this is not the way to go. **October 4 Update: A CR has been passed which expires on November 17th. CSBG eligibility of 200% FPL will continue until then.**
3. Government shutdown. If the government shuts down on October 1<sup>st</sup>, or later due to a CR, federal agencies discontinue all discretionary functions. They cannot incur new expenditures unless essential to life and safety. What this means for us is we would not be able to draw federal funds until the government reopens. As you may be aware, much of our funding comes from the federal government. To be clear, this does not mean we will not get these funds, but rather, our ability to receive them is delayed. This can interrupt cash flow.

### Here is what we are working on to prepare.

1. I have written to the NY Department of State to see if there are opportunities to draw discretionary funds or early draws for CSBG entitlement that the state may already have in their possession.
2. We have halted wage increases and hiring until we see where this goes.
3. We will increase the frequency of federal funding draws so we have drawn down as much as possible before the end of September to ensure we have as much cash-on-hand as possible.
4. I am looking to increase our agency line-of-credit to ensure a temporary cash flow source in the event of a drawdown delay.
5. We are working with our Human Resources consultant to be prepared for any impact to staff. We will do everything in our power to avoid this but understand there is much out of our control.

I know this information may be concerning but want to assure all of you that I, along with our team of Directors, will do everything in our power to minimize the impact this has to our staff and our customers. It is a difficult situation, but we are not new to challenges and we will get through this. Should you have questions or concerns, please see your manager.

Thank you,

*Renee M. Hungerford*





# EMPLOYEE OF THE MONTH

## Virgie Brooks

Virgie Brooks works hard everyday to get senior citizens to and from their medical appointments and meal programs. Virgie is always on time and always at work when she is expected to be here. I received an email from the Genesee County Office of the Aging on 9/8/2023 informing me that there was a situation at the Office of the Aging when Virgie was picking up customers from their lunch program. One of our customers was waiting for the bus and was found unresponsive. Virgie acted quickly and called 911. She showed true compassion for this individual as well as everyone on the bus witnessing what was going on. She wanted to be sure I was informed. The staff person from the Office of the Aging stated that they are very happy she was there and was able to help and that it is nice to see how people truly care for others. Virgie takes pride in her work with our customers and ensures they are safe and happy. Thankfully our customer was okay and is still attending the program. While Virgie always provides outstanding service to our senior customers, this is a perfect example of the heart that our staff have here at Community Action. She is a wonderful role model to others and I am thankful to have her as a staff member.

## Albion Emergency Services/Case Management



**ALBION EMERGENCY SERVICES  
WALK-IN HOURS**

Effective Tuesday, September 5th

<b>Tuesday</b>	<b>9am - 4pm</b>
<b>Thursday</b>	<b>9am - 4pm</b>
<b>Friday</b>	<b>9am - 12pm</b>

*CLOSED 12pm - 1pm for lunch*

**Alternate times are available**  
**BY APPOINTMENT ONLY**

**(585) 589-5605**



*Next Pop Up  
Food Pantry  
October 16<sup>th</sup>  
165 Platt Street Albion*

*Next Pop Up  
Food Pantry  
October 16<sup>th</sup>  
165 Platt Street Albion*



Oct. 1st 2023



**THE CLARENDON LIONS CLUB IS  
HOLDING A HALLOWEEN PARTY  
FOR CHILDREN AT THE HOLLEY  
COMMUNITY CENTER**

**OCTOBER 21, 2023 10AM -12PM**

Ages 0-13yrs

Snacks

Drinks

Costume Contest

Pumpkin Painting

Face Painting





# *Halloween Party*

**October 31, 2023**

**10:00—12:00**

## *Holley Community Center*

75 Public Sq.  
Holley, NY 14470

# Eastern Orleans Community Center Services

## August 2023

38 Families Received Food

29 Families Received Clothing

671 meals served

8/11 38 People had their Blood Pressure checked

8/23 39 People attended the SNAP Cooking Class

Please See our October Menu for upcoming Events

Please See Our New Window Signs in our Boutique

**Designed and Done by Andrea Newman**



## ***Batavia Emergency Services/Case Management***



<b><i>Tuesday</i></b>	9am - 4pm
<b><i>Thursday</i></b>	9am - 4pm
<b><i>Friday</i></b>	9am - 12pm

**CLOSED 12pm - 1pm for lunch**

Alternate times are available

**BY APPOINTMENT ONLY**

**585-343-7798**

**ddodge@caoginc.org**

NATIONAL  
BREAST CANCER  
AWARENESS MONTH



REMEMBER THE  
IMPORTANCE OF



SELF EXAMS & MAMMOGRAMS

Self exams should  
be performed  
monthly & your PCP  
or OBGYN should  
be contacted if you  
have any concerns  
or notice any  
changes.

Mammogram  
frequency & age varies  
based on risk and other  
factors, but generally  
start between ages  
40&50 and continue  
every 1-2 years, until  
at least age 75.





# Eastern Orleans Community Center

Oct. 1st 2023

## October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>Chicken Noodle Casserole Tossed Salads Biscuits Pears</i>	3 <i>French Toast Sausage Hash Browns Oranges</i>	4 <i>Spaghetti and Meat Sauce Garlic Bread Garden Salad Jello</i>	5 <i>Hot dog / Bun Tossed Salad Baked Beans French Fries Peaches</i>	6 <i>Baked Fish French Fries Coleslaw Roll/ Butter Applesauce</i>	7
8	9 <i>Tuna Noodle Casserole Peas Garden Salad Pie</i>	10 <i>Chicken Salad Sandwich Soup Chips</i>	11 <i>Chef Salad Fruit Salad Garlic Bread Applesauce</i>	12 <i>Ham Sandwich Soup Chips Cookies</i>	13 <i>Cheesy Chicken With Rice Garden Salad peaches</i>	14
15	16 <i>Hot Turkey Sandwich Mashed Potatoes Corn/Carrots Cake</i>	17 <i>Egg Salad Sandwich Soup Chips Cookies</i>	18 <i>Spaghetti With Meatballs Tossed Salad Garlic Bread Cake</i>	19 <i>Chicken Salad Sandwich Soup Chips</i>	20 <i>Mac-N-Cheese Peas Garden Salad Peaches</i>	21 <b>Children's Halloween Party 10am-12noon</b>
22	23 <i>Spaghetti &amp; Broccoli Salad Garlic Bread Peaches</i>	24 <i>Grilled Cheese Tomato Soup Chips Cookies</i>	25 <i>BBQ Chicken Mashed Potatoes Biscuits Salad Cake</i>	26 <i>Homemade Soup Biscuits Salad Peaches</i>	27 <i>Pasta Salad Garlic Bread Fruit Salad Cookies</i>	28 <b>Fall Hallow Fest Village of Holley</b>
29	30 <i>Spanish Rice Garden Salad Garlic Bread Cookies</i>	31 <b>Halloween Party</b> <i>Spider Sandwich Pumpkin Soup Witches Brew Rotten Apples</i>				

10/10 Bonnie & Clyde Entertain  
10/25 SNAP ED 10:30am  
10/31 Bonnie & Clyde Entertain

10/11 Genesee 3 Entertain  
10/31 Halloween Party

75 Public Square PO Box 206  
Holley NY 14477  
585-638-6395

Milk, coffee or water provided with meals  
A \$2.00 donation is appreciated but not required  
Menu is subject to change due to availability

